<u>Mentorship Agreement</u>

A successful mentor/mentee relationship requires a commitment on the part of both partners. In order to ensure that our relationship is mutually rewarding and satisfying, we agree to:

1. **Meet 2 times each year.** We will meet more frequently if deemed beneficial. We will meet on an urgent basis when necessary. We have decided that the best way to communicate and arrange routine meetings is _____ (i.e.; email, admin assistant, text, call) and _____ for urgent meetings.

2. **Maintain confidentiality in our relationship.** Everything shared in our communication is assumed to be confidential, unless it is openly discussed and otherwise agreed upon.

3. **Diligently work toward completing goals and objectives established at the end of each mentoring meeting.** If either partner does not demonstrate effort toward completing these, we realize that it affects the other and fosters dissatisfaction and frustration in our relationship. We do also acknowledge that despite our best efforts, at times goals and objectives will not be met in our initial time frame.

4. **Provide each other with regular feedback.** We will celebrate our accomplishments and success! We will also seek and accept honest critique as a way to grow our relationship and meet our goals. We will complete provided feedback forms as a way to formalize this process.

Mentee's Goals for Year
1. Scholarly Goal/s:

2. Professional Goal/s:

3. Professional Goal in Five Years:

4. Personal/Wellness Goal:

This mentorship agreement is effective until the end of this fiscal year. At the end of the fiscal year, we will evaluate our progress toward completing our goals. If we choose to continue the mentoring relationship, we will renew our agreement with one another.

In the event that either one of us believes the relationship is no longer productive or beneficial, we may seek outside intervention or decide to conclude our mentoring relationship. In this event, we agree to use closure as a learning opportunity.

Signatures:

Mentor_____   Date_____

Mentee_____   Date_____