



Title: Minors in the Department of OB-GYN	Guidelines
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SCOPE/APPLICABILITY:

Applies to all staff in OB-GYN.

PURPOSE:

The Department values its staff members and recognizes the role of families in their lives. The Department adheres to UNM Policy 2205: Minors on Campus and further outlines the guidelines for minor visitors below.

DEFINITIONS:

- “Workplace” is defined as the Department of OB-GYN to include the main office suite, the satellite office areas encompassing the Family Planning offices and the Urogyn offices, and the Eubank clinic.
- “Minor” is defined as a person under the age of 18.

GUIDELINES:

- Staff may occasionally bring minors to the workplace for brief visits. These visits should last no longer than 15 minutes.
- Staff must obtain prior approval from the Operations Manager or Department Administrator before bringing a minor to the workplace.
- The Staff member must accept full responsibility for the minor’s safety and supervision and for any damage to property or injury to persons that is caused by the minor’s presence.
- If a minor is too ill to be sent to school or childcare, he or she may not be brought to the workplace.

APPROVAL

Prepared by: Administration _____

Approval: Eve Espey, MD
Chair, Department of Obstetrics & Gynecology

4/26/19
Date