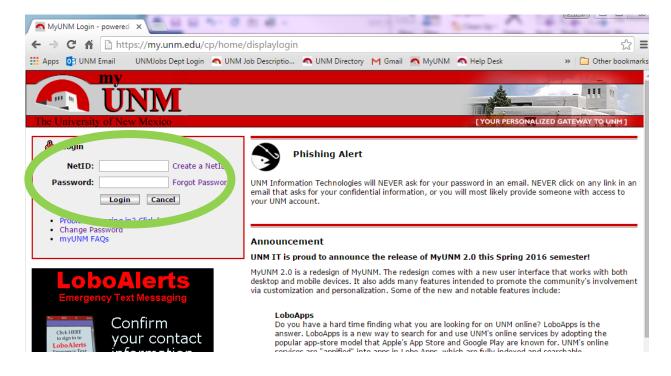
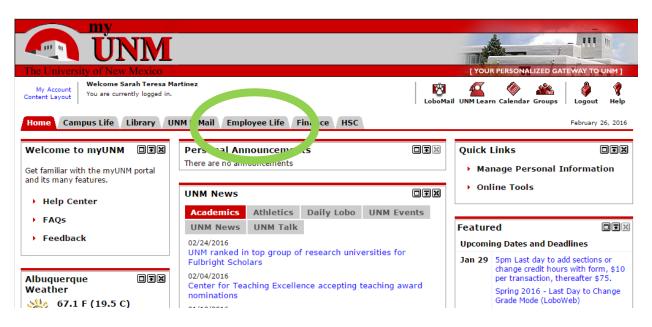
Login to MyUNM – be sure to use your NetID

http://my.unm.edu

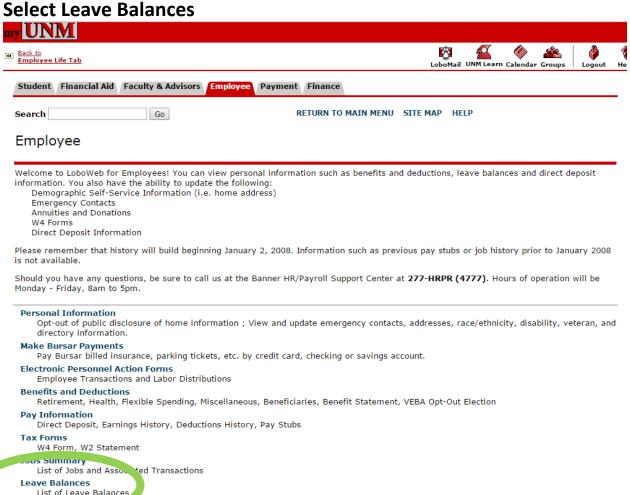


Click Employee Life or Faculty Life



Click the LoboWeb Icon





on Budgets, Job Salary and Labor Distribution for the Upcoming Fiscal Year

Time Sheet (Approvals and View Only)

Salary Planner

This will display your current leave balances:

Student	Financial Aid	Faculty & Advisors	Employee	Payment	Finance				
Search		Go		RETUR	N TO EMPLOYEE MENU	SITE MAP	HELP		

Leave Balances

Biweekly and monthly employees accrue leave each pay period. For biweekly employees the earned, taken and available balance columns are as of your most recent payday. Monthly employees display leave balances one month in arrears. Therefore your earned, taken, and available balance columns are as of the month end date one month prior to your most recent payday.

For monthly employees only: The banked rows indicate leave accrued during the last pay period processed for you. This leave will be added to your available balance after your leave taken for that period has been reported.

List of Leave

TYPF Leave	Beginning Balance As Of Jan 1	Earned Current Calendar Year	Taken Current Calendar Year	Avan. 'a Balance
Annual Leave Banked	.00	14.00	.00	14.00
Annual Leave	227.00	28.00	8.00	247.00
Catastrophic SL	.00	.00	.00	.00
Catastrophic Lv Donated	.00	1.00	.00	1.00
Sick Minor - Banked	.00	8.00	.00	8.00
Sick Minor	704.00	16.00	.00	720.00

RELE, 9.10